# PRIVACY POLICY

# The Asgard Apartments

Address for the Hotel: The Quay, Westport, Mayo Company Name: Hotel A C Westport.

Company Registration Number: Company number is 532267.

Contact Phone No. / Email Address: +353 98 29000 / info@westportcoasthotel.ie

The privacy and confidentiality of user information is important. We are committed to maintaining the privacy and security of your user information. The Asgard Apartments will not disclose user information to any third party without consent.

Castlecourt Hotel, Westport Plaza, Westport Coast Hotel & Asgard Apartments Privacy Policy
GDPR aims to improve guest privacy and give you greater control over your personal information and
how it is used. Our commitment is that we will only send you communications that you have chosen to
receive and we will only hold on to data so you can continue to enjoy the benefits and offers of the
Asgard Apartments, Westport Plaza Hotel, Castlecourt Hotel & Westport Coast Hotel. We are
committed to protecting and respecting your privacy. We will not disclose user information to any third
party without consent.

### Information we may collect from you

We collect personal data from you which you volunteer when you provide such personal data to us, or via our services with which you interact. We may also be given other personal data relating to you by other persons, or we may obtain such other personal data about you as may be provided to us in the course of our legitimate business activities. We may collect and process data, which includes the following in the course of providing services to you, which could contain your personal data: Your full name; your address; email addresses; phone numbers; your address, credit card details to secure your booking, details of your car registration number and all other data which you ask us to process on your behalf, or which is necessary for us to process in order for us to fulfil our role as providing accommodation, gym, leisure, spa, sports event or food related services to you. We may also process other data, which is not personal data. Bookings via our the hotel site is provided by Avvio who are GDPR compliant. All of our sites are SSL secured sites.

#### Cookies

When you access our website, your device's browser provides us with information such as your browser type, access time and referring URL which is collected and used to compile statistical data. This information may be used to help us to improve our website and the services we offer, and to offer services to you.

## Security and where we store your personal data

We are committed to protecting the security of your personal data. We use a variety of security technologies and procedures to help protect your personal data from unauthorised access and use. We cannot guarantee the complete security of our databases, nor can we guarantee that information you supply will not be intercepted while being transmitted to us over the Internet. We will continue to revise policies and implement additional security features as new technologies become available.

The transmission of information via the internet is not completely secure and may involve the transfer of data to countries outside of the European Economic Area (EEA). This occurs typically through use

of cloud solutions for web hosting, email hosting or proprietary software solutions delivered to us through the Cloud. We do not authorise any third party to use your personal data for their own purposes. Non EEA countries may not provide an adequate level of protection in relation to processing your personal data. By submitting your data, you agree to this transfer, storing and processing. Although we will do our best to protect your personal data, we cannot guarantee the security of your personal data transmitted to us. Any transmission of data is at your own risk. Once we receive your personal data, we use appropriate security measures to seek to prevent unauthorised access.

### Uses made of your personal data

We use your personal data that we hold to:

- In our legitimate interest of advertising our services, provide you with information, products or services that you request from us or which we feel may interest you, where you have consented to be contacted for such purposes (our list of services below);
  - · carry out our obligations arising from any contracts entered into between you and us;
  - in our legitimate interest of advertising our services, provide details of any loyalty scheme or promotion;
    - · comply with legislation; and/or
    - notify you about changes to our services.

List of services: Accommodation, Spa Sula & Spa Veda, Leisure Centre, Westport Sea2Summit, Westport Gran Fondo, Castle Late Night Venue, Restaurant, bar service and other food related services. We may use your data to send you information relating to our services, events and products which may be of interest to you. If you do not want us to use your data you can request to be removed from our mailing list at any stage by contacting us at 098 55088 or

# emailing info@westporthotelgroup.ie

### Disclosure of your information

We may disclose your Data to third parties who provide a service to us or in the event that we sell or buy any business or assets, in which case we may disclose your Data to the prospective seller or buyer of such business or assets or if we are under a duty to disclose or share your Data in order to comply with any legal obligation, or to protect our rights, property, or safety of staff or customers. Currently we disclose your Data to the following providers.

Provider/Recipient State "EU" or alternatively state jurisdiction to which the Data is transferred some jurisdictions may not have adequate safeguards for the protection of personal data, and where this is the case we comply with Chapter 5 of the General Data Protection Regulation ("GDPR") to provide an alternative method of safeguarding your personal data.

### Links to other sites

Our website may, from time to time, contain links to and from other websites. If you follow a link to any of those websites, please note that those websites have their own privacy policies and that we do not accept any responsibility or liability for those policies. Please check those policies before you submit any data to those websites.

# Your rights

As an individual, under EU law you have certain rights which apply to us to provide information or make amendments to how we process data relating to you. These rights apply in certain circumstances and are set out below:

- 1. The right to access data relating to you
- 2. The right to rectify/correct data relating to you

- 3. The right to object to processing of data relating to you
- 4. The right to restrict the processing of data relating to you
  - 5. The right to erase/delete data relating to you
- 6. The right to transport certain data relating to you from one organisation to another.

# Changes to this policy

We reserve the right to change this Policy from time to time in our sole discretion. If we make any changes, we will post those changes here so that you can see what information we gather, how we might use that information and in what circumstances we may disclose it. By continuing to use our site or our services or otherwise provide data after we post any such changes, you accept and agree to this Policy as modified.

#### **Contact Us**

Questions, comments, requests and complaints regarding this Policy and the information we hold are welcome and should be addressed to us at info@westporthotelgroup.ie All requests will be dealt with promptly and efficiently.